

# ***NAPM-NCA CPSM REVIEW CLASS***

## ***EXAM 1 – Foundations of Supply Management***

**WHEN:** Saturday, October 2, 2010

**WHERE:** NRECA, 4301 Wilson Blvd, Arlington VA 22041  
Conference Room C4-5  
One block from the Ballston Metro

**POC:** Theresa Polzin, Director of Education NAPM-NCA

**Class will run from 8:00 AM to 4:00 PM**

**OBJECTIVE:** This program is specifically designed to assist participants in their efforts to prepare for Exam 1 for CPSM® designation. It is a review of all Exam 1 subjects and tasks.

**REQUIREMENTS:** Participants are required to have the CPSM Study Guide for Exam 1. The CPSM Study Guide can be ordered online at the ISM website.

**SYLLABUS:** The CPSM Review Class is an overview of the material required to pass Exam 1 for CPSM® and will cover all tasks. The review class will include lecture, question and answer, group participation, and case studies.

### **INSTRUCTOR:**

Marilyn Davis has been involved in government contracting since 1986 starting as a secretary to the Northeast Region's Procurement Branch in the U.S. Postal Service and gradually moving up to Contracting Officer in USPS Headquarters in Washington DC. She left the Postal Service and went to GovWorks, a franchise funded under the Department of Interior. She recently retired from the Federal Emergency Management Agency (FEMA) as a Business Operations Specialist in the Acquisition Programs and Planning Branch.

Ms. Davis has MS in Managerial Leadership from National Louis University. She is a Certified Purchasing Manager (C.P.M.), and was President of the National Association of Purchasing Managers/National Capital Area in 2008.

***This is the first of three review classes. Each class is relative to the topics required for CPSM® exams 1, 2 and 3. If you sign up for all three classes now, you will receive a \$50 discount. This discount is for NAPM-NCA members only. The scheduled class dates are:***

|  |                                |
|--|--------------------------------|
| <b><i>Exam 1 – Foundations of Supply Management</i></b>        | <b><i>October 2, 2010</i></b>  |
| <b><i>Exam 2 – Effective Supply Management Performance</i></b> | <b><i>November 6, 2010</i></b> |
| <b><i>Exam 3 – Leadership in Supply Management</i></b>         | <b><i>January 8, 2011</i></b>  |

# ***NAPM-NCA CPSM REVIEW CLASS***

## ***Registration Form-Exam 1***

*(Please respond by 9/25/2010)*

**NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**DAYTIME PHONE** \_\_\_\_\_

**FAX # if receipt is required** \_\_\_\_\_

**E-MAIL ADDRESS** \_\_\_\_\_

- CLASS FEES**
- |                          |                        |  |
|--------------------------|------------------------|--|
| <input type="checkbox"/> | <b>NAPM-NCA MEMBER</b> | <b>\$175.00</b>                          |
| <input type="checkbox"/> | <b>NON-MEMBER</b>      | <b>\$250.00</b>                          |
| <input type="checkbox"/> | <b>NAPM-NCA MEMBER</b> | <b>\$475 (\$50.00 off for 3 classes)</b> |

*Class fees include the cost of Continental Breakfast, Lunch and breaks.*

**NAPM MEMBERSHIP #** \_\_\_\_\_

**PAID BY:** \_\_\_\_\_ **Check Enclosed**

\_\_\_\_\_ **Credit Card**

**Credit Card Type and #** \_\_\_\_\_

**Amex, DC, Visa, MC**

**Name of Cardholder** \_\_\_\_\_

**(please print)**

**Expiration Date** \_\_\_\_\_

**Return completed registration form to:** **NAPM-National Capital Area, Inc.**  
**P.O. Box 5808**  
**Arlington, VA 22205**  
**Phone-703-536-3376**  
**FAX-703-536-4602**

*QUESTIONS: Contact Theresa Polzin, C.P.M., NAPM, Director of Education at (703) 907-5873 by phone or [education@napm-nca.org](mailto:education@napm-nca.org) by e-mail*

*or*

*Melanie Turner, Association Manager at 703-536-3376 by phone or [admin@napm-nca.org](mailto:admin@napm-nca.org) by e-mail.*

## ***COMING FROM OUT OF TOWN?***

As space for the classes is sponsored by NRECA, attendees may take advantage of corporate rates agreed upon between the Westin and NRECA. Listed below is the maximum rate you will pay, however, when possible check online reservations to take advantage of seasonal specials run by the Westin Hotel.

**NAPM and NRECA will not guarantee rates or be responsible for individual reservations. All reservations will be made by the attendee and the attendee will assume full responsibility for their transactions.**

### **Westin Arlington Gateway**

801 N. Glebe Road  
Arlington, VA 22203

**Reservations:** 888-627-7076 ask for the code set number 304142

<http://virginia.destinations.starwoodhotels.com/1513nreca/index.htm>

|                      | <b>Season One</b> |                | <b>Season Two</b> |                |
|----------------------|-------------------|----------------|-------------------|----------------|
|                      | <i>Weekday</i>    | <i>Weekend</i> | <i>Weekday</i>    | <i>Weekend</i> |
| <b>Single/Double</b> | \$245.00          | \$165.00       | \$215.00          | \$145.00       |

**Season One** is defined as the months of March, April, May, June, September, and October.

**Season Two** is defined as the months of January, February, July, August, November, and December.

If you have any questions, please call the NAPM-NCA POC

Theresa Polzin – (703) 907-5873